



Group Name Hawk Ridge HOA

Ken Witt

RETREATS · REUNIONS · MEETINGS

Date Sent 8/31/2022

Reservation

Arrival Time: 4:00 PM Tue, Oct 3, 2023

Departure Time: 10:00 PM Tue, Oct 3, 2023

Conference/Meeting/Facility Usage

Date of Service	Quantity	Description of Service	Cost	Total
Tue, Oct 3, 2023	1	Full Service room for 50	\$1,000.00	\$1,000.00
		Beverage service and cookies included		
Sub Total				\$1000.00

Food/Beverage Requirements - Please select entrees from included sheet(s).

Date of Service	Quantity	Description of Service	Cost	Total
Sub Total				

Overnight Accommodations (22 rooms & baths available)

Date of Service	Quantity	Description of Service	Cost	Total
Sub Total				

Please read the following carefully before signing:
 Reservations will be confirmed upon receipt of deposit and signed reservation form. If this form and deposit check are not received within 14 days of the date sent, your reservation will be removed from the calendar. The number of day/overnight guests must be confirmed 72 hours prior to the arrival time of event. Failure to do so will constitute a full guest charge. Deposits are forfeited if cancellations are made. Organization will be billed the balance due prior to event - please bring a check for the total on arrival. Group guarantees 85% of the total event. To ensure compatibility with the environment, smoking and alcohol consumption are prohibited, unless prior approval has been confirmed. All food and beverages will be provided either by order above or prior arrangement. Please email jason@hideawayreservations.com if you have any questions.

Event Total:	\$1,000.00
Deposit (required by 9/14/22):	\$250.00

 Representative Signature & Date

